

Monday, Oct. 7, 2019

CITY OF BRISTOL
REGULAR MEETING

6:30 P.M.

Chairman Durwood Stewart called this meeting to order at 6:30 p.m. with Councilmembers Ellen Lewis, Brigham Shuler, Margaret Rankin, and Vice-chairman Tom Clemons present. Attorney D. Jackson Summers, Mayor Steven Cutshaw, and City Clerk Robin M. Hatcher were also present.

Sergeant Mitch Willis offered the invocation. Mayor Steven Cutshaw led the Pledge of Allegiance.

Vice-chairman Clemons moved to approve the Agenda with the deletion of Item 14, seconded by Councilwoman Rankin, carried by all.

Councilman Shuler moved to approve the previous month's minutes, seconded by Vice-chairman Clemons, approved by all.

Councilman Shuler moved to approve the monthly bills for payment, seconded by Vice-chairman Clemons, all voted in favor.

Vice-chairman Clemons moved to approve the use of an Anonymous Nuisance Code Violation Complaint Form as prepared by Attorney Summers, for use in investigating, administering, and enforcing City of Bristol Nuisance Ordinance #04-04. Councilwoman Rankin seconded this motion. The motion carried unanimously.

The Council approved submitting 4 projects to the Senate and House for 2020 Senate Appropriations Request and House Appropriations Request. By general consensus the projects were ranked in the following priority order:

- 1) Wastewater Treatment Plant Upgrades
- 2) Renovation and Expansion of Fire Station
- 3) Sewer system enhancements
- 4) New Water Well on the North side of Bristol

Vice-chairman Clemons moved to table item 13, approval to dump septage at the WWTP, seconded by Councilwoman Rankin, all voted in favor.

Vice-chairman Clemons moved to donate \$200.00 to Love For Liberty, seconded by Councilwoman Rankin, unanimously carried.

Vice-chairman Clemons moved to donate \$100.00 to the Second Annual Liberty County Community Trunk-or-Treat Event, seconded by Councilwoman Rankin, approved by all.

Clerk Hatcher encouraged the Council to consider participating in the FRWA Water and Wastewater Proactive Mentorship and Apprenticeship Program for Water and Wastewater Operators. No action was taken, however, the Council expressed a desire to learn more about the program for future consideration.

Councilman Shuler moved to approve the purchase of a water/sewer main locator as budgeted, per procurement policy guidelines, seconded by Vice-chairman Clemons, approved by all.

Councilman Shuler moved to approve the purchase of a 2019 Pierce firetruck from 10-8 Fire Equipment for \$264,787.58 per State Contract and discounted as a demo model, authorizing signing authority to Chairman Stewart and Clerk Hatcher, seconded by Vice-chairman Clemons, carried by all.

By Order of Fire Chief Dale Hobby and with the general consensus of the Bristol City Council, a Temporary Burn Ban was issued inside the municipal limits of Bristol due to extreme drought conditions, effective immediately and remaining in effect until further notice.

Vice-chairman Clemons moved to authorize both Clerk Hatcher and Chairman Stewart to execute all documents required for the DEP SRF Drinking Water Disbursement Request Package and the DEP SRF Wastewater Disbursement Request Package, seconded by Councilwoman Rankin, approved by all.

Vice-chairman Clemons moved to authorize Clerk Hatcher and Engineer Noah Byler to proceed with applying for a Technical Assistance Grant and apply for other grants/loans with USDA-Rural Development to assist in accomplish the major goals and needs of the City, seconded by Councilwoman Rankin, carried unanimously.

Councilman Shuler moved to reschedule the Nov. 11, 2019 Regular City Council Meeting (conflicting with Veteran's Day) to Nov. 4, 2019 at 6:30 PM, seconded by Councilwoman Rankin, all voted in favor.

Councilman Shuler moved to approve hiring 2 Poll Workers for \$150.00 per day to work the Nov. 12, 2019 Referendum Election, seconded by Councilwoman Rankin, approved by all.

Vice-chairman Clemons moved to express support for Mayor Steven Cutshaw's Proclamation proclaiming October 2019 as Colonial Heritage Month, seconded by Councilman Shuler, carried by all.

There being no further business, Councilman Shuler moved to adjourn, seconded by Vice-chairman Clemons, all voted in favor. Meeting adjourned at 7:50 p.m.

Chairman: Durwood Stewart

City Clerk: Robin M. Hatcher